

DATA PROTECTION DESCRIPTION

Effective Date: 7 February 2019

Data controller:	<p>1) Konecranes Plc (Finnish Business ID 0942718-2)</p> <p>Address: Koneenkatu 8 (P.O. Box 661), 05830 Hyvinkää, Finland Telephone: +358 (0)20 427 11</p>
Contact Persons in Matters Related to Data File:	<p>1) Laura Kiiski firstname.lastname@konecranes.com</p> <p>Mailing address and telephone number as above.</p>
Data File Name:	General Meeting Data File
Data Subjects:	<p>1) Shareholders; 2) Proxy representatives; and 3) Assistants of the foregoing</p>
Legal Basis for the Processing and Purpose of Use of the Personal Data:	<p>Processing of personal data ("Shareholder data") is based on mandatory legal (<i>i.a.</i> Limited Liabilities Companies Act and Securities Market Act) obligations of the data controller.</p> <p>The purpose for processing and use of the Shareholder data is to enable shareholders to register to the general meeting, to confirm shareholders' identity and his/her right to participate in the general meeting. Furthermore, the purpose is to enable shareholders' other activities in the general meeting. In addition, the personal data may be used to ensure the reliability of the registration system as well as building user statistics.</p>
Data Content:	<ul style="list-style-type: none">- Name;- Personal ID;- Address;- Phone number;- Email address;- Share related information such as number of shares, various restrictions of use- Registration information including for example time stamps, log on information
Data Sources:	Data subjects themselves, Euroclear Finland Ltd and data controller
Disclosures of Shareholder data and Transfers of Shareholder data to countries outside European Union or the European Economic Area:	<p>Besides Euroclear Finland Ltd and companies assisting data controller in the meetings, Shareholder data is not regularly disclosed or transferred to another party outside Konecranes Group of companies unless required by the law or to authorities.</p> <p>If Shareholder data is transferred to external data processors, appropriate contractual arrangements (including EU Commission standard contractual clauses, as applicable), as required by the applicable laws, are executed to secure lawful and appropriate processing of Shareholder data.</p>

	<p>Shareholder data is transferred outside EU and/or EEA (incl. Switzerland) only as allowed by and in accordance with applicable laws. In case of absence of EU Commission adequacy decisions, EU Commission standard contractual clauses (of type controller to processor, EU Commission decision 2010/87/EU) are used as appropriate or suitable safeguards for these data transfers.</p>
<p>Security Principles of Data File:</p>	<p>Shareholder data is protected by technical and organizational measures against accidental and/or unlawful access, alteration, and destruction or other processing including unauthorized disclosure and transfer of Shareholder data.</p> <p>Such measures include but are not necessarily limited to proper firewall arrangements, appropriate encryption of telecommunication and messages as well as use of secure and monitored equipment and server rooms.</p> <p>Data security requirements are duly observed in IT system access management and monitoring of access to IT systems. Personnel processing Shareholder data as part of their tasks is trained and properly instructed in data protection and data security matters.</p>
<p>Rights of Data Subject:</p>	<p>In accordance with the law, the data subject has the right, at any time, to:</p> <ol style="list-style-type: none"> 1) Access his/her own Shareholder data upon request, receive a copy of the Shareholder data and related supplementary information concerning Shareholder data processing as required by law; 2) Request the following, provided that the purposes of data processing allow: <ol style="list-style-type: none"> a. Inaccurate Shareholder data to be rectified; b. Incomplete Shareholder data to be supplemented; and c. Outdated or obsolete Shareholder data to be erased; 3) Have his/her own Shareholder data to be deleted by us, if: <ol style="list-style-type: none"> a. Shareholder data is no longer necessary in relation to the purposes of data processing; b. Shareholder data has to be erased for compliance with a legal obligation in EU or member state law to which data controller is subject; or c. The Shareholder data has been unlawfully processed by us; 4) Restrict the processing of the Shareholder data on him/her if: <ol style="list-style-type: none"> a. Data subject contests the accuracy of the Shareholder data; b. The processing is unlawful and the data subject opposes the erasure of the Shareholder data and requests the restriction instead; or c. The data controller no longer need the Shareholder data for the purposes of uses, but Shareholder data are required by the data subject for the establishment, exercise or defense of legal claims; 5) Lodge a complaint with a supervisory authority (Finnish Data Protection Ombudsman and relevant local data protection authority). <p>In order to use these rights, the data subject shall contact the above mentioned contact person either electronically or in writing or use an electronic form located in Konecranes websites. However, the request may be declined where allowed or required under law.</p> <p>The data subject should also note that applicable laws may contain restrictions and other provisions that relate to the above rights.</p>

Retention Period of Shareholder data:	<p>Generally, Konecranes retains your Shareholder data for four (4) months following the general meeting. However, your personal data may be retained for a longer period where allowed by legislation.</p> <p>Additionally, as the case may require, data controller may have to extend Shareholder data retention on the grounds of establishment, exercise or defense of legal claims.</p>
Provision of Shareholder data:	<p>If the data subject intends to participate to the general meeting, the provision of Shareholder data is mandatory.</p>